

Retiree Report

April, 2004

A Quarterly Publication from the
Fairfax County Retirement Agency

Tax Preparation Assistance

With the approaching tax season, several Fairfax County Government agencies will offer assistance to county residents with their state and federal tax filing. The Department of Family Services, the Fairfax County Public Library and the Department of Tax Administration all offer various services.

Virginia residents can pick up state and federal income tax forms from the Fairfax County Public Library. Forms are available free of charge on a first-come, first-served basis, while supplies last. Tax forms are also available online at www.fairfaxcounty.gov/library/internet/taxforms.htm.

Organizations providing tax preparation assistance include the American Association of Retired Persons (AARP) www.aarp.org, and members of the IRS Volunteer Income Tax Assistance program. A list of dates and times assistance is available is online at www.fairfaxcounty.gov/library/homepage.htm. Once there, scroll down to "Tax Season Once Again" and click on Forms and Information. If you are no longer a Fairfax County resident, check with the Public Library in your town or neighborhood.

The deadline to file Virginia income tax is May 1. The Fairfax County Department of Tax Administration offers general assistance in completing Virginia state income taxes. If you need assistance with VA state taxes, call DTA for an appointment at 703-222-8234, TTY 703-222-7594 or visit the DTA offices located in the Government Center, 12000 Government Center Parkway, Fairfax, Monday through Friday from 8 a.m. to 4:30 p.m., Thursdays until 6:30 p.m. The Virginia Department of Taxation's internet address is www.tax.state.va.us.

For information on the Internal Revenue Service or federal tax filing requirements, visit the IRS internet site at www.irs.ustreas.gov. During tax season, live assistance is available from IRS personnel from 7 a.m. to 10 p.m. weekdays and on Saturdays through April 10, from 10 a.m. to 3 p.m. The live telephone assistance number for individuals is 1-800-829-1040. The live telephone assistance number for businesses is 1-800-829-4933. The live telephone assistance number for people with hearing impairments is 1-800-829-4059 (TTY).

!!!! Reminder:



**Paychecks and Direct Deposits are effective
on the LAST business day of the month.**

Trustee Tracking

Boards of Trustee Officers:

Employees' System

Bob Carlson - - *Chairman*

Vera Finberg - - *Vice Chairman*

Bob Mears - - *Chairman,
Investment Committee*

Police Officers System

Erin Schaible - - *President*

Josiah Moser - - *Vice President
and Secretary*

Uniformed System

Vincent Bollon - - *Chairman*

Charles Formeck - - *Vice Chairman*

*Retirement Board of Trustees officer
elections take place early each year
in the Employees' System and the
Uniformed System and every two
years in the Police Officers System.*

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Spotlight on The Retirement Agency



In October 2003, **Daureen Burton-Richardson** joined the Retirement Agency staff as an Administrative Assistant. Daureen's responsibilities include accounting, finance and procurement for the Retirement Agency. Prior to accepting this position, Daureen worked at US News & World Report Library for 14 years.

Daureen was born in Philadelphia, PA and relocated to the Washington, DC area in 1986 to pursue her education. She will be receiving her Bachelor's Degree in Accounting from the University of Maryland University College in May of 2004. Daureen resides in Alexandria with her husband and 3-year-old daughter.

Daureen enjoys scrapbooking; sports, including playing softball; and spending time with her family. She visits her mother in Philadelphia regularly.

Working with both the Benefits and Investment teams here at the Retirement Agency has been an enjoyable experience for Daureen this past 6 months. She is excited about working for Fairfax County and learning about investments. She enjoys learning new things and is looking forward to helping the Retirement Agency in any way she can.

Rene Neal, a native of Virginia, joined the Retirement Agency in October 2003 as an Administrative Assistant. Rene's main responsibility is to provide support to members of the Fairfax County Police and Uniform Retirement Systems. Part of her responsibilities are to ensure that retirees' needs are met; from processing payroll and medical re-evaluations, to answering questions and providing information to Police and Uniformed retirees upon request.

Prior to joining Fairfax County, Rene made a career change from Information Technology to finance. Her last job assignment was Financial Analyst for a local church with over 2000 members, where she utilized her previous technical experience from Qwest Communications by installing a small network.

Rene is a member of a local Baptist Church in Dunn Loring, Virginia where she serves as an active member on a variety of committees.

Rene received a Bachelor of Science Degree in Information Systems from Strayer University in 1992.

Rene enjoys sports, travel, entertaining and working with children. She has served as a cheerleading coach for Lower Loudoun Boys Football League and has been involved in several fund-raisers to help provide scholarships for children.

Rene resides in Herndon with her family.

Often the staff in an office are just voices on the other end of the phone or a name you hear in passing. Each issue of Retiree Report spotlights one or more individuals of the Retirement Agency staff in an effort to help you get to know them better.



Fairfax County
Retired Employees
Association
Annual Meeting
Wednesday, May 5th at 10am
Government Center
~ Conference Rooms 9 & 10 ~
*Members and prospective members
are cordially invited*

Note from Membership Services

Effective early this year, in an effort to more efficiently handle agency workload, a new Business Operations Division -- headed by **Vicki Christensen**, who along with her staff, **Linda Trapal**, **Bao-Loc Nguyen**, **Mirella Suarez** and **Asima Barzanji** -- will handle all issues and updates regarding *retirees* and the processing of the monthly payroll. Membership Services, managed by **Chris Colandene**, will now focus on meeting the needs of active employees planning for retirement. From the Membership Services staff, "It was a pleasure working with retirees in the past and we hope you will find this change helpful in your future dealings with the Retirement Agency." When calling, for assistance or to make changes, ask for one of the friendly Business Operations staff.

Employees' Retirement System

Active Membership (6/30/03)		14,065
Income and Expenditures for FY 2003		
Contributions		
Plan members	\$25,467,082	
Employer	<u>31,983,708</u>	
Total	\$	57,450,790
Investment Income		
From investment activities	96,838,022	
From securities lending activities	<u>1,662,248</u>	
Total		98,500,270
Less: investment- related expense		
Investment management fees	6,983,778	
Securities lending	<u>1,341,179</u>	
Banking service and other	735,024	(9,059,981)
Net investment income		<u>89,440,289</u>
Total additions	\$	146,891,079

Deductions		
Regular service benefits	71,933,909	
Disability benefits	5,553,041	
Survivor benefits	1,955,406	
Refunds and other expenses	<u>4,270,554</u>	
Total deductions		83,712,910

Net increase for the year	\$	63,178,169
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Net assets held in trust for pension benefits		
As of July 1, 2002	\$	1,716,935,571
As of June 30, 2003	\$	1,780,113,740

Assets at Market Value (as of June 30, 2003)		
Equities		
Fixed Income	\$	737,668,112
Mutual Funds and Pooled Trusts		383,107,443
Short-term investments/Accruals/Cash		539,920,139
Equity in County's Pooled Cash		123,488,118
Receivable from sale of investments		4,360,347
Cash Collateral received for securities lending		14,779,022
		<u>125,085,313</u>
Total assets	\$	1,928,408,494
Payable for collateral received for securities lending		
Payable for purchase of investments	\$	125,085,313
Accounts payable and accrued expenses		<u>20,393,272</u>
Total liabilities		145,478,585
Net assets	\$	1,780,113,740

Investment managers	
Barclays Global Investors, San Francisco, CA	
Brandywine Asset Management, Wilmington, DE	
Bridgewater Associates, Westport, CT	
The Clifton Group, Minneapolis, MN	
Cohen & Steers Capital Management, New York, NY	
DSI International Management, Norwalk, CT	
JP Morgan Fleming Investment Management, New York, NY	
Lazard Asset Management, New York, NY	
MacKay Shields, New York, NY	
Peregrine Capital Management, Minneapolis, MN	
Post Advisory Group, Los Angeles, CA	
Shenkman Capital Management, New York, NY	
Standish Mellon Asset Management, Pittsburgh, PA	
Trust Company of the West, Los Angeles, CA	
Thomson, Horstmann & Bryant, Inc. Saddle Brook, NJ	
Robert E. Torray & Co., Bethesda, MD	
Wanger Asset Management, Chicago, IL	

Retirement Funds Profile

(For the fiscal year ended June 30, 2003)

Uniformed Retirement System

Active Membership (6/30/03)		1,625
Income and Expenditures for FY 2003		
Contributions		
Plan members	\$	7,478,708
Employer	<u>23,027,237</u>	
Total	\$	30,505,945
Investment Income		
From investment activities	36,276,075	
From securities lending activities	<u>785,690</u>	
Total		37,061,765
Less: investment- related expense		
Investment management fees	2,530,256	
Securities lending	614,419	
Banking service and other	<u>340,593</u>	(3,485,268)
Net investment income		<u>33,576,497</u>
Total additions		64,082,442

Deductions		
Regular service benefits	17,410,370	
Disability benefits	6,076,207	
Survivor benefits	377,356	
Refunds and other expenses	<u>482,734</u>	
Total deductions		24,346,667

Net increase for the year	\$	39,735,775
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Net assets held in trust for pension benefits		
As of July 1, 2002	\$	617,625,403
As of June 30, 2003	\$	657,361,178

Assets at Market Value (as of June 30, 2003)		
Equities		
Fixed Income	\$	126,510,559
Mutual Funds and Pooled Trusts		215,811,653
Short-term investments/Accruals/Cash		304,136,426
Equity in County's Pooled Cash		67,387,429
Receivable from sale of investments		5,556,834
Cash Collateral received for securities lending		46,935,063
		<u>51,163,036</u>
Total assets	\$	817,501,000
Payable for collateral received for securities lending		
Payable for purchase of investments	\$	51,163,036
Accounts payable and accrued expenses		<u>107,998,834</u>
Total liabilities		159,161,870
Net assets	\$	657,361,178

Investment managers	
Barclays Global Investors, San Francisco, CA	
Cohen & Steers Capital Management, New York, NY	
HarbourVest Partners, Boston, MA	
J.L. Kaplan Associates, Boston, MA	
Lazard Asset Management, New York, NY	
Marathon Asset Management, London, England, UK	
JP Morgan Investment Management, New York, NY	
Pantheon Ventures, Inc. San Francisco, CA	
Payden & Rygel Investment Counsel, Los Angeles, CA	
Peregrine Capital Management, Minneapolis, MN	
PIMCO, Newport Beach, CA	
Schroder Capital Management, London, England, UK	
Standish Mellon Asset Management, Pittsburgh, PA	
State Street Global Advisors, Boston, MA	
Trust Company of the West, Los Angeles, CA	
UBS Realty Advisors LLC, Hartford, CT	
Wasatch Advisors, Salt Lake City, UT	

Police Officers Retirement System

Active Membership (6/30/03)		1,216
Income and Expenditures for FY 2003		
Contributions		
Plan members	\$	8,941,529
Employer	<u>12,923,806</u>	
Total	\$	21,865,335
Investment Income		
From investment activities	25,793,386	
From securities lending activities	<u>580,746</u>	
Total		26,374,132
Less: investment- related expense		
Investment management fees	2,391,187	
Securities lending	459,534	
Banking service and other	<u>274,699</u>	(3,125,420)
Net investment income		<u>23,248,712</u>
Total additions		45,114,047

Deductions		
Regular service benefits	23,352,203	
Disability benefits	1,149,662	
Survivor benefits	1,301,601	
Refunds and other expenses	<u>736,508</u>	
Total deductions		26,539,974

Net increase for the year	\$	18,574,073
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Net assets held in trust for pension benefits		
As of July 1, 2002	\$	573,316,655
As of June 30, 2002	\$	591,890,728

Assets at Market Value (as of June 30, 2003)		
Equities		
Fixed Income	\$	311,017,698
Mutual Funds and Pooled Trusts		174,751,753
Short-term investments/Accruals/Cash		74,407,729
Equity in County's Pooled Cash		30,147,951
Receivable from sale of investments		288,508
Cash Collateral received for securities lending		5,465,276
		<u>54,309,204</u>
Total assets	\$	650,368,119
Payable for collateral received for securities lending		
Payable for purchase of investments	\$	54,309,204
Accounts payable and accrued expenses		<u>3,274,097</u>
Total liabilities		57,583,301
Net assets	\$	591,890,728

Investment managers	
Capital Guardian Trust Company, Los Angeles, CA	
Cohen & Steers Capital Management, New York, NY	
Dodge & Cox Investment Managers, San Francisco, CA	
Janus Capital Corporation, Denver, CO	
Oak Associates LTD, Akron, OH	
Peregrine Capital Management, Minneapolis, MN	
PIMCO, Newport Beach, CA	
Standish Mellon Asset Management, Pittsburgh, PA	
Systematic Financial Management, Teaneck, NJ	
Robert E. Torray & Co., Bethesda, MD	
Trust Company of the West, Los Angeles, CA	
Veredus Asset Management, Louisville, KY	

Board Meeting Schedule for 2004 - Update

April

14	Police Officers Retirement Board	1:30 PM
22	Employees' Retirement Board	3:30 PM
28	Uniformed Retirement Board	8:30 AM

May

12	Police Officers Retirement Board	1:30 PM
20	Employees' Retirement Board	3:30 PM
26	Uniformed Retirement Board	8:30 AM

June

02	<i>Employees' Investment Committee</i>	3:30 PM
09	Police Officers Retirement Board	1:30 PM
17	Employees' Retirement Board	3:30 PM
23	Uniformed Retirement Board	8:30 AM

July

14	Police Officers Retirement Board	1:30 PM
15	Employees' Retirement Board	3:30 PM
28	Uniformed Retirement Board	8:30 AM

August

25	Uniformed Retirement Board	8:30 AM
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September

01	<i>Employees' Investment Committee</i>	3:30 PM
08	Police Officers Retirement Board	1:30 PM
14	Employees' Retirement Board	3:30 PM
22	Uniformed Retirement Board	8:30 AM

October

13	Police Officers Retirement Board	1:30 PM
21	Employees' Retirement Board	3:30 PM
27	Uniformed Retirement Board	8:30 AM

November

10	Police Officers Retirement Board	1:30 PM
18	Employees' Retirement Board	3:30 PM
17	Uniformed Retirement Board	8:30 AM

December

01	<i>Employees' Investment Committee</i>	3:30 PM
08	Police Officers Retirement Board	1:30 PM
16	Employees' Retirement Board	3:30 PM

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